

## NOMINATION RULES AND FORM

# MEMBERS OF THE BOARD OF THE OMBUD COUNCIL

## Rules for completion of the Nomination Form

1. All nominations must be submitted using the prescribed Nomination Form attached and all requirements contained in the Form must be fulfilled. Failure to complete the nomination form as prescribed may result in the nomination not being considered. All Nomination Forms must be submitted as provided for in these rules.
2. The Nomination Form must also be signed by the Nominee (the person being nominated into the Board) indicating his/her acceptance of the nomination. The Nominee must also answer all the questions, submit all required documents and make all the necessary disclosures as indicated on the Nomination Form.
3. For the purpose of vetting, the nominee is required to submit the following documents together with the completed nomination form:
  - A detailed curriculum vitae;
  - A certified copy of the nominee's identity document;
  - A certified copy of the nominee's highest academic qualification;
  - A copy of the nominee's SARS personal tax clearance certificate (which can be obtained online);
  - A recent high resolution photo of the nominee; and
  - An abridged curriculum vitae of no more than 100 words indicating the key areas of skill and experience of the Nominee.
4. The duly completed Nomination Form, together with the required documents as indicated above, is required to reach National Treasury by no later than 13 December 2019. Nomination Forms received after this date will not be considered.

The Nomination Form and above documents must be submitted to National Treasury in PDF format and by email only to [ombud.council@treasury.gov.za](mailto:ombud.council@treasury.gov.za)

P.T.O



**national treasury**

Department:  
National Treasury  
REPUBLIC OF SOUTH AFRICA





**SECTION 2****DISCLOSURES – FIT AND PROPER (TO BE COMPLETED BY THE NOMINEE)****NOMINEE****PLEASE TICK THE RELEVANT BOX FOR EACH QUESTION****YES NO**

1. Have you ever suffered from a mental illness which has rendered you incapable of managing your affairs, been institutionalised or otherwise have been or are incapable of managing your affairs due to mental illness?

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*If yes, please provide details for this.*

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2. Have you ever been declared insolvent or have you surrendered your estate for the benefit of creditors? Have you applied for debt counselling or are you under debt review? *If yes, please provide details for this.*

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3. Have you ever been convicted of a criminal offence, including the payment of an admission of guilt fine, in the Republic of South Africa or elsewhere, which may or may not have resulted in a period of imprisonment?

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*If yes, kindly provide details on the nature of the offence and the date of the conviction.*

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4. Are you currently being prosecuted for any criminal offence in the Republic of South Africa or elsewhere? *If yes, kindly provide details on the nature of the offence.*

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5. Have you ever been removed by the Court or any other lawful authority from any office of trust on account of misconduct? *If yes, kindly provide details for this.*

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6. Have you ever been disqualified under any law or by any professional body from practicing your profession? *If yes, kindly provide details on the nature and date of the disqualification.*

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## SECTION 2 CONTINUED

### DISCLOSURES – FIT AND PROPER (TO BE COMPLETED BY THE NOMINEE)

#### NOMINEE

**PLEASE TICK THE RELEVANT BOX FOR EACH QUESTION**

**YES NO**

7. Have you ever been dismissed from your place of employment? *If yes, kindly include relevant dates, name(s) of the organisations and contact person(s).*

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8. Are you facing litigation or other similar remedial action relating to your professional conduct or other unethical practice? *If yes, kindly provide details for this.*

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9. Have you ever been disqualified under the financial sector laws or any law or the rules of any other financial services institution or other institution, to hold the office of a fiduciary nature? *If yes, kindly provide details on the nature and date of the disqualification.*

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10. Are you facing legal or other remedial action that may result in your removal from office or a position of trust? *If yes, kindly provide details.*

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11. Have you ever been declared ineligible or disqualified from becoming a director in terms of Section 69 of the Companies Act, Act No 71 of 2008 as amended? *If yes, kindly provide details.*

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12. Have you previously held, and/or are you currently holding any directorships or trusteeships? *If yes, kindly provide details on the nature and dates of the directorships or trusteeships.*

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*Should the space provided for your explanations not be sufficient, please feel free to attach additional explanations on a separate page.*